# CITY COUNCIL OF THE CITY OF ANNAPOLIS

# ORDINANCE NO. O-31-02 Amended

# **Introduced by Mayor Moyer** Alderman Cohen

## AN ORDINANCE concerning

#### The Harbor Master and Harbors and Waterfront Areas

FOR the purpose of repealing Annapolis City Code, Chapter 2.28, Harbor Master and adding new Annapolis City Code, Section 2.12.060, Harbor Master, to relocate provisions relating to the harbor master within Chapter 2.12 "Mayor" and to clarify the authority of the harbor master; amending Annapolis City Code, Title 15, Harbors and Waterfront Areas, to specify the authority of the harbor master, to clarify activities allowed in City Waters, to increase fines for violations of Title 15, and to clarify enforcement procedures; and matters generally relating to said chapter and title.

BY adding new Title 2 Chapter 2.12 Section 2.12.060 Code of the City of Annapolis

(1996 Edition and Supplement)

BY repealing in its entirety Title 2 Chapter 2.28

> Code of the City of Annapolis (1996 Edition and Supplement)

BY repealing and re-enacting, with amendments Title 15

Code of the City of Annapolis (1996 Edition and Supplement)

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY **COUNCIL** that the Code of the City of Annapolis shall read as follows:

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# Chapter 2.12 Mayor

#### Sections:

2.12.010	Office.
2.12.020	Powers and duties.
2.12.030	City administrator.
2.12.040	City attorney.
2.12.050	City clerk.
2.12.060	Harbor master.

Sec. 2.12.060

Harbor master.

- A. The harbor master shall be appointed by the mayor and shall meet the qualifications set forth in the job description for the harbor master under the civil service system.
- B. Under the supervision and direction of the mayor, the harbor master shall have the following powers and duties:
- 1. supervise City waters, including public moorings and docks, and the maintenance thereof;
  - 2. manage the City dock;
- 3. issue docking, mooring and anchoring authorizations consistent with City Code, Title 15;
- 4. ensure appropriate use of street end parks by owners and those in charge of small vessels, which includes, but is not limited to canoes, dinghies, kayaks;
- 5. supervise the harbor master's staff and all patrol vessels, facilities and equipment assigned to that office. All patrol vessels shall be used only for the enforcement of City Code, Title 15 and carry appropriate markings, lights and signals;
- 6. enforce Title 15 and issue municipal infraction citations in the enforcement of Title 15, in accordance with the Annotated Code of Maryland, Article 23A, § 3;
- 7. cooperate with all appropriate law enforcement agencies, including the City police department, in the enforcement of the City Code, Title 15, and assume lead responsibility for the enforcement of City Code, Title 15;
  - 8. collect all fees authorized under City Code, Title 15; and

1 2 3	9. as may be sp	•	n additional duties as enumerated by the mayor from time to time and in this code.
4 5 6			Title 15 Harbors and Waterfront Areas
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10	15 02	Genera	al Provisions
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15			for Vessels and Persons using City Waters and Shores
16		-	ion, Anchoring and Mooring of Vessels in City Waters
17	15.12		ssed, Sunken, Damaged, Derelict, Disabled, Neglected or
18			oned Vessels or Property
19	15.14	House	barges
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27		Divisio	on IV. Enforcement
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33			Chapter 15.02
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38	15.02.		Applicability.
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# Sec. 15.02.010 Purpose.

- A. The purpose of this title is to provide regulations for the orderly development, control and management of the waterways, structures installed in the waterways, and associated waterfront areas.
- B. This title is not intended to deprive a riparian owner of any right or privilege associated with riparian ownership of land or ownership or use of any fixed and permanent structure in the waterways which lawfully was installed and lawfully in use prior to February 11, 1980. The provisions of this title do not transfer the title or ownership of any waterway or interest in a waterway.

# Sec. 15.02.020 Applicability.

- A. This title and any rules and regulations adopted pursuant to it apply to, and shall govern, the control of all activities in City waters, including the use and storage of all vessels, the safety and security of City waters, and the construction and use of all marinas, piers, moorings and mooring piles within City waters.
- B. The location of shorelines, the location of harbor lines for those areas of the waterways which have been developed, and the provisional location of harbor lines for those areas of the waterways which have not been developed are as shown on the maps entitled "Annapolis Harbor Lines, as adopted by the city council and amended from time to time "Detailed procedures for determining the location of harbor lines are as set forth in Sections 15.18.020, 15.18.030 and 15.18.040. The maps and all notations, dimensions, references and other data shown on the maps, as well as properly attested amendments to them, are a part of this code.
- C. The provisions of this title are in addition to existing federal, state and county laws and regulations governing the same matters and are not intended to preempt them. The more restrictive laws and regulations shall take precedence.

#### Sec. 15.02.030 Definitions.

For purposes of this title, the following words and phrases have the meanings indicated:

- A. "Anchoring" means to temporarily secure a vessel to the bottom of water by dropping an anchor or anchors.
- B. "Berth" means a place where a vessel may be secured to a fixed or floating structure and left unattended.

- C. "Berthing area" means the water area in which vessels are berthed.
- D. "Bulkhead" means a structure or partition to retain or prevent sliding of the land into the water. A secondary purpose is to protect the upland from wave action.
- E. "City dock" means that portion of the City's waterfront property which extends from Prince George Street to the east side of Newman Street, and includes the Dock Street Parking lot, Susan Campbell Park, the Compromise Street lot next to Fawcett's, the foot of Newman Street, and all bulkheads, lots, walkways, and piers within those boundaries except the Fawcett's Dock, and the Department of Natural Resources dock.
- F. "City facilities" means property, real or personal, owned and operated by the city that is available for use by the public.
- G. "City waters" means any water within the municipal limits of the City of Annapolis.
- H. "Community piers and moorings" means any type of structure, fixed or floating, and extending from or in close proximity to community, condominium-owned, or leased property, generally referred to as a pier, dock or wharf, including pilings, buoys, moorings and other similar facilities, and used for the berthing of vessels registered to residents of the community within which the property is located or is in proximity to or to residents or co-owners of the condominium-owned property from which the facility extends or is in proximity to. A community pier also may be used for the berthing of vessels owned by and registered to visitors of residents of the community or condominium, during the period of a visit.
- I. "Developable waterway area" means the waterway area lying between the shoreline, the harbor line and the lateral lines of waterfront property.
- J. "Developable waterfront land" means any waterfront property from which access to a waterway area can be achieved.
- K. "Dry storage" means the keeping of vessels on the land, excluding vessels owned by and registered to the property owner upon which the vessel sits, and excluding vessels awaiting repairs for a period of up to seven days, and further excluding vessels displayed as part of a vessel sales operation.
- L. "Finger pier" means a small, narrow extension of a pier; usually provided to facilitate access to berthed vessels.
- M. "Fixed harbor line" means the line defining the maximum channelward limits of marine construction, defined by and encompassing that construction lawfully installed

in a given developable waterway area and identified by solid unbroken lineation on the harbor line maps.

- N. "Gabion" means a connected system of wicker or metal cages filled with brush or rock and used as bulkhead for slope protection or stabilization.
- O. "Harbor line" means a line, either fixed or provisional, defining the maximum channelward limits of marine construction for a given developable waterway area.
- P. "Harbor line map" means a map of the city, scale 1:200, graphically showing zoning districts, shorelines of the waterways, channel markers and harbor lines.
- Q. "Harbor master" means the officer of the city appointed pursuant to City Code, Section 2.12.060 and who performs the duties set forth in that section.
- R. "House barge" means any vessel, boat, craft or structure originally designed to float or supported by means of flotation which is used or designed to be used primarily for occupancy as a residential, business or social club structure and which is not designed or intended primarily for self-propelled navigation.
- S. "Lateral lines" means lines extending from the shoreline to the harbor line separating adjacent developable waterway areas.
- T. "Marina" means any arrangement of piers, slips, mooring piles, wharves, or buoys placed in the water and on abutting land and which is intended to be used for the berthing, storing, mooring, securing, servicing, repairing, selling or trading, or renting of vessels and is not a private or community pier and mooring.
  - U. "Mooring" shall include, but not be limited to:
  - 1. A place where vessels are secured, other than a pier;
- 2. A chain, line or other device by which a vessel is secured in place and which is not carried aboard the vessel as regular equipment when underway; or
- 3. The process of securing a vessel by means of chains, lines or other devices described in subparagraph 2 above.
- V. "Mooring buoy" means an anchored buoy fitted to receive a vessel's mooring chain or hawser.
- W. "Municipal infraction" means any violation of this code which has been specifically declared to be a municipal infraction. See Chapter 1.20.

- X. "Operate" means to navigate or otherwise use a vessel. A vessel is in use whenever it is in the water and is not docked or moored.
- Y. "Operator" means the person who operates or has charge of the navigation or use of a vessel.
- Z. "Owner" means a person, other than a lienholder, having property in or title to a vessel. Owner includes a person entitled to use or possess a vessel subject to an interest in another person reserved or created by agreement and securing payment of performance of an obligation. Owner does not include a lessee under a lease not intended as security.
- AA. "Pier" means a structure attached to fast land and used, or capable of being used, for tying up, mooring, embarking and disembarking from, fueling or loading and unloading vessels.
- BB. "Private piers and moorings" means any type of structure, fixed or floating, generally referred to as a pier, dock or wharf, including pilings, buoys, and other similar facilities, used primarily for the berthing of vessels owned by and registered to the owner or tenant of the property from which the facility extends or is in proximity to.
- CC. "Provisional harbor line" means the line defining the maximum channelward limits of marine construction in a given developable waterway area which has not been developed fully, and as defined in Sections 15.18.030 and 15.18.040 and identified by dashed broken lineation on the harbor line maps.
- DD. "Riprap" means a layer, facing or protective mound of stones randomly placed to prevent erosion, scour or sloughing of a structure or embankment.
- EE. "Shoreline" means the mean high water line or the waterward line of an existing bulkhead, riprap or gabion as shown on the harbor line maps.
- FF. "Slip" means any arrangement of a pier, designed and intended to be used for the wet storage of a single vessel.
- GG. "Vessel" means every description of watercraft, including an ice boat, but not including a sea plane, that is used, or capable of being used, as a means of transportation on water or ice. Vessel includes the motor, spars, sails and accessories of a vessel. For purposes of this Title, "vessel" shall include barges.
- HH. "Waterway" means any water area providing access from one place to another, primarily a water area providing a regular route for water traffic.

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- II. "Wet storage" means the docking, mooring, berthing or otherwise securing of vessels to any sort of pier, wharf, dock, piling, buoy or other similar facility, other than temporary berthing and includes a covered slip within a structure.
- JJ. "Working boatyard" means an arrangement of piers, slips, mooring piles, wharves, or buoys used for the repair, construction and temporary storage of vessels, and which are not occupied or rented by the general public.
- KK. "Yacht club" means a bona fide private, nonprofit club, owned and operated by the members, providing limited marina facilities for the use of members and their auests.

#### Sec. 15.02.040 Nonliability of the city.

A person using a berth, berthing area, bulkhead, finger pier, marina, mooring, mooring buoy, pier, riprap, slip, or similar facility or structure owned or operated by the City within City waters assumes all risk of personal injury or property damage to that person, his property or to any other person or property. The City assumes no risk on account of fire, theft, act of God, or damage of any kind to any vessel and other property within City waters or of injury of any kind to persons within City waters.

## **Division II. City Waters**

# Chapter 15.04 **Management of City Waters**

### Sections:

JIIO.	
15.04.010	Jurisdiction over vessels and persons aboard vessels.
15.04.020	Jurisdiction over structures in city waters.
15.04.030	Authority to issue orders affecting vessels.
15.04.040	Authority during a declared public emergency.
15.04.050	Delegation of authority.
15.04.060	Authority of police to enforce laws in this title.
15.04.070	Appeal to the board of port wardens.

#### Sec. 15.04.010 Jurisdiction over vessels and persons aboard vessels.

- Every vessel located in or on City waters and the people aboard each vessel are subject to City Code, Title 15.
- Every person in or on City waters shall obey lawful orders of the harbor master in his enforcement of City Code, Title 15, including, but not limited to, orders to

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provide identification, evidence of citizenship, and documentation regarding the vessel, voyage, and identity of owner and crew; to pay for municipal slips and moorings; and to register with the harbor master. Refusal to comply with any lawful order of the harbor master, or failure to provide correct and current information, is a municipal infraction and is cause for the revocation of mooring or docking privileges, as well as the imposition of other sanctions prescribed by this Title.

## Sec. 15.04.020 Jurisdiction over structures in city waters.

The harbor master shall have the authority to enforce Title 15 as it relates to every structure, mooring and other device found anywhere in City waters.

## Sec. 15.04.030 Authority to issue orders affecting vessels.

- A. To provide for the orderly management of City waters, the harbor master may order the relocation of any vessel stored, anchored, berthed or moored in City waters if relocation is required to ensure public safety, to prepare the harbor for scheduled events or to facilitate and protect harbor operations. Upon a determination that it is necessary to relocate a vessel, the harbor master shall order the owner or operator to relocate the vessel, if the owner or operator is aboard the vessel, or in the immediate vicinity of the vessel. If a person fails to relocate a vessel as ordered by the harbor master, or if the owner or operator is not found in the immediate vicinity of the vessel, the harbor master or someone at his request may remove the vessel to a boat storage facility, or have the vessel relocated to a safe place of storage. If so removed, the harbor master shall notify the owner of the vessel of the new location of the vessel. The owner of the vessel is responsible for all costs and expenses associated with the towing and storage of a vessel.
- B. A person who fails to comply with an order of the harbor master to relocate a vessel pursuant to this section is guilty of a municipal infraction.

# Sec. 15.04.040 Authority during a declared public emergency.

- A. During any public emergency declared by a City public safety official, including, but not limited to Homeland Security Advisory Condition Orange or Red, weather emergencies, fire emergencies, pollution incidents or threat conditions connected with the safety of any person, the harbor master may refuse any and all vessels entry into City waters, refuse or revoke docking, anchoring or mooring privileges, order the relocation of vessels, and carry out any instructions issued by the director of emergency services. As used herein, "public safety official" shall include the Mayor, fire chief, police chief and director of emergency management.
  - B. It is unlawful for a person to fail to comply with an order of the harbor master

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30 31 made pursuant to this section. A violation of this section is a misdemeanor punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment for not more than ninety (90) days, or by both a fine and imprisonment.

# Sec. 15.04.050 Delegation of authority.

During a period of absence, the harbor master may delegate his authority to another member of the harbor master's staff.

## Sec. 15.04.060 Authority of police to enforce laws in this title.

- A. A member of the Annapolis police department, and any duly appointed police officer of Anne Arundel County and the State of Maryland who have jurisdiction in the City of Annapolis by virtue of a memorandum of understanding or agreement, shall have authority to enforce Title 15, including the power to arrest and issue citations for violations of Title 15.
- B. The department of public works may enforce the provisions of Title 15 which relate to permits issued by the department of public works.

# Sec. 15.04.070 Appeal to the board of port wardens.

A person aggrieved by a final decision of the harbor master may appeal that decision to the board of port wardens. An appeal shall be presented to the board of port wardens in writing and be received by the board within ten (10) days of the date of the harbor master's decision. This right to appeal does not apply to a municipal infraction citation.

# Chapter 15.06 Rules for Vessels and Persons using City Waters and Shores

#### 32 Sections: Interference with harbor facilities or equipment. 33 15.06.010 Cruelty to animals. 34 15.06.020 35 Excessive noise. 15.06.030 Swimming and water skiing prohibited. 36 15.06.040 Behavior disruptive to the community. 37 15.06.050 Hazardous obstructions. 38 15.06.060 39 15.06.070 Unauthorized anchor rodes and markers. 40 15.06.080 Healthful and sanitary conditions aboard vessels. 41 15.06.090 Vessel toilets. 42 15.06.100 Interference with any emergency response.

15.06.110 Interference with a towing operation or with large vessels in confined quarters.

15.06.120 Fire safety.

Sec. 15.06.010 Interference with harbor facilities or equipment.

A person may not damage, displace or willfully fail to obey any sign, notice, signal, control device, lifesaving device, structure or buoy placed or erected pursuant to authority granted under this chapter or Title 15.

Sec.15.06.020 Cruelty to animals.

City Code, Chapter 8.04 shall apply in and on City waters.

Sec. 15.06.030 Excessive noise.

City Code §11.12.020 "Disturbing the peace - noise prohibition" shall apply in and on that portion of City waters which is subject to a six (6) miles per hour speed limit. This section shall not apply to the sound of the engine of a vessel when the engine is started, idling or running; however, it shall apply to the repetitive revving sounds from the engine.

Sec. 15.06.040 Swimming and water skiing prohibited.

A person may not swim or water ski in the water within Market Slip and within one hundred fifty feet (150') of any portion of Susan Campbell Park.

Sec. 15.06.050 Behavior disruptive to the community.

A person may not shine bright lights at residences along the shore or misuse dye markers, whistles, loudhailers or other similar devices aboard a vessel in City waters.

Sec. 15.06.060 Hazardous obstructions.

A person may not place any object in City waters which is not authorized under Title 15 and could pose a hazard to any vessel or person.

Sec. 15.06.070 Unauthorized anchor rodes and markers.

Any anchor rode not pulled up and removed with the departure of a vessel will be considered an illegal mooring.

Sec. 15.06.080 Healthful and sanitary conditions aboard vessels.

- A. A person may not store any items or substances including, but not limited to paint, solvents, fuels and chemicals, aboard a vessel in such a way that the substances might leak or pose a risk of pollution to City waters, or a risk of fire to the vessel.
- B. A person in or on City waters may not store or maintain rubbish, garbage or other organic waste (including, but not limited to, paper, tin cans, wood, glass, automobile and vessel parts, rags and rubber) on their vessel and shall regularly remove same and place it in an approved storage or disposal facility which is safe and sanitary.

#### Sec. 15.06.090 Vessel toilets.

A person may not operate the toilet fixtures of a vessel within City waters at any time so as to cause or permit to pass or be discharged into City waters any sewage or other waste matter or contaminate of any kind which does not meet state, county, and federal requirements for water quality discharged by such devices.

## Sec. 15.06.100 Interference with any emergency response.

A person aboard any vessel in City waters may not hinder or refuse to cooperate with any City public safety employee, to include any police, fire and/or harbormaster personnel acting in response to an emergency and must keep well clear of and obey the instructions of any public safety employee aboard any emergency vessel displaying red and amber lights, or any law enforcement vessel displaying blue lights.

# Sec. 15.06.110 Interference with a towing operation or with large vessels in confined quarters.

A person aboard a vessel in City waters may not permit that vessel to interfere with a towing operation or with a large vessel with limited maneuvering ability at any time, whether anchored or underway.

## Sec. 15.06.120 Fire safety.

- A. Except for authorized government personnel serving a vessel owned by a governmental entity, a person may not transfer fuel from a supply tank, container, tanker truck or lighter to a fuel tank aboard a vessel anywhere in City waters except at a designated fuel dock. All commercial fuel transfer operations must conform to the provisions of NFPA-1, NFPA-303, and the International Building Code.
- B. Diesel fuel tank-scrubbing operations are not considered fueling for purposes of this section.

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- C. A person in charge of any vessel may not permit paint removal or painting of any vessel at any City facility unless such activities are in conformity with NFPA-303.
- D. A person may not ignite any type of barbeque device at City dock or aboard any vessel at City dock. Cooking devices which are not located within the galley of a vessel and are part of the galley may not be used on vessels located at City dock or on City dock except in the case of licensed food preparation specialists whose operations have been inspected and approved by Fire Marshals for a specific event.

# Chapter 15.10 Operation, Anchoring and Mooring of Vessels in City Waters

#### Sections: 15.10.010 Permission to dock or moor. 15.10.020 Fees. 15.10.030 Restrictions on hourly docking or mooring. 15.10.040 Revocation or denial of docking or mooring privileges. Commercial activity at dock or moorings. 15.10.050 15.10.060 Condition of vessel in city waters. Vessels underway. 20 15.10.070 21 15.10.080 Anchoring. 22 15.10.090 Anchor watch. 23 15.10.100 Storage of vessels at anchor or at a public mooring. 24 15.10.110 Mooring. 25 15.10.120 Restricted mooring and anchoring areas. Public moorings. 26 15.10.130 Violations. 27 15.10.140 28

## Sec. 15.10.010 Permission to dock or moor.

A person may not dock or moor a vessel at any City facility, including any public dock, wharf or bulkhead or any public mooring, without immediately thereafter making application with the harbor master, obtaining permission of the harbor master and paying all applicable fees.

### Sec. 15.10.020 Fees.

- A. Fees for the use of City facilities shall be set by resolution of the city council.
- B. Historic vessels, vessels sponsored by not-for-profit foundations, government vessels and vessels acting on behalf of the City may be exempted from fees for visits of up to seven (7) days in accordance with City Code, Section 6.04.210 and the regulations

adopted pursuant thereto.

# Sec. 15.10.030 Restrictions on hourly docking or mooring.

- A. There is a daily fee for the use of public moorings. The fee may not be prorated or reduced. In the event of an early departure of a vessel, a public mooring may be re-rented for the daily fee.
- B. Hourly docking is permitted at City dock from 6:00 a.m. to 5:00 p.m. However, if there are insufficient overnight customers to fill the dock by 6:00 p.m., the harbor master may, at his discretion, rent available space on an hourly basis from 6:00 p.m. to 6:00 a.m. the following day.

# Sec. 15.10.040 Revocation or denial of docking, anchoring or mooring privileges.

In addition to any other sanctions provided, the harbor master may revoke or deny permission to anchor, moor or dock in City waters for a violation for City Code, Title 15.

# Sec. 15.10.050 Commercial activity at dock or moorings.

- A. No person shall conduct a commercial activity at any City dock or mooring, except as authorized by the Charter Dock Policy or a lease executed by city council.
- B. Furthermore, a person may not dock or moor a vessel with an advertisement or sign thereon which is larger than 16 inches by 24 inches (16" X 24") at any City dock or mooring. The name of a vessel is not considered an advertisement or sign under this section.
- C. For purposes of this section, "For Sale" signs smaller than 16 inches by 24 inches (16" X 24") advertising the private sale of the vessel on which it is located are not considered advertisements for commercial activities.

# Sec. 15.10.060 Condition of vessel in city waters.

- A. Vessels suffering an involuntary loss of propulsion may anchor for a brief period, not to exceed twelve (12) hours, to make minor repairs or to make arrangements to be towed to a place of repair. Otherwise, except for vessels undergoing repairs at private marinas, and barges otherwise authorized, a person may not anchor, moor or dock a vessel which is not capable of safely getting underway under it's own power or sail in City waters.
- B. Major repairs may not be made to vessels anchored or moored in City waters, or docked at City facilities. "Major repairs" shall include, but are not limited to, removal and

repair of major spars, fuel tanks, inboard powerplants, auxiliary generating sets, decks or superstructure, grinding, welding and sandblasting.

## Sec. 15.10.070 Vessels underway.

Operators of vessels underway in City waters shall operate their vessels in a safe manner with due regard for the safety of persons and property, and in conformity with state and federal boating laws. Factors to be considered in determining whether a vessel is being operated in a safe manner shall include, but not be limited to: traffic conditions, proximity to other vessels, weather, speed, wake size, size of the vessel, condition of the vessel and its equipment, and presence or absence of required safety equipment.

# **Sec. 15.10.080** Anchoring.

- A. Anchoring is an act of navigation and must be done in conformity with city, state and federal boating laws.
- B. Except in an emergency, a person may not anchor a vessel in City waters at any time if the vessel:
  - 1. interferes with or obstructs navigation;
  - 2. interferes with other anchored vessels;
  - 3. is within 300 feet of any bridge;
  - 4. is in a designated and marked channel;
  - 5. is within 200 feet of any public mooring or pier;
  - 6. is within 75 feet of any structure, shore or private mooring;
  - 7. is in any designated and marked "no anchoring" area;
  - 8. does not show appropriate lights at night;
  - 9. poses a risk of collision to other boats already anchored;
  - 10. is in a position or in a manner declared unsafe by the harbor master; or
- 11. creates an obstruction, security hazard, environmental hazard or other unlawful condition.

- C. It shall be unlawful for any person to anchor any vessel in City waters for more than thirty (30) days in any one hundred eighty (180) day period, unless the vessel and all persons on board register every thirty (30) days with the harbor master on a form provided by the harbor master.
  - D. It shall be unlawful to anchor any House barge in City waters.

### Sec. 15.10.090 Anchor watch.

A vessel owner and operator shall maintain watch over the vessel while it is anchored or moored to a private mooring in City waters to prevent it from dragging or swinging and damaging the property of others.

# Sec. 15.10.100 Storage of vessels at anchor or at a public mooring.

A vessel shall display its current registration in accordance with State Law. Any unoccupied vessel, may not be stored at anchor, a public mooring or a street ending in City waters.

## Sec. 15.10.110 Mooring.

- A. Private moorings shall only be utilized by vessels for which valid private mooring permits have been obtained as provided by the City Code.
- B. A vessel may not be moored in City waters within seventy-five feet of any structure, shore or private mooring or in a position which obstructs navigation.
- C. Only one vessel may be moored on a mooring, except that a dingy less than thirteen feet in length may be attached to a larger vessel on a mooring.
- D. A vessel may not moor at a public mooring in City waters for more than ten (10) days in any period of thirty (30) consecutive days, unless the owner or operator of the vessel has:
- 1. registered the vessel and all persons aboard the vessel with the harbor master upon a form provided by the harbor master;
  - 2. paid any fees which may be required under Section 15.10.020; and
- 3. affixed aboard the vessel in plain view any placard or sticker furnished by the harbor master.

# Sec. 15.10.120 Restricted mooring and anchoring areas.

- A. The port wardens shall designate restricted areas within the developable waterway where mooring and anchoring will not be permitted for reasons of public and navigational safety. The restricted areas shall include those areas in the vicinity of fueling docks, cable crossings, the entrance to City dock, a holding area for vessels awaiting the Eastport Bridge opening, and other areas where congestion can become a safety and navigational hazard. The port wardens may also designate areas in the developable waterways where anchoring is restricted to specified periods of time or purposes.
- B. Outside the developable waterway, the port wardens may act upon recommendations by the harbor master to restrict anchorage as required for safe and efficient navigation. Restricted anchorage areas in such waters shall be marked with buoys and restrictions shall be enforced by the harbor master.
- C. A person may not moor or anchor a vessel in areas which the port wardens designate as restricted areas.
- D. A restricted area designated by the port wardens shall be posted in the water. Violation of this section is a municipal infraction punishable by a fine not to exceed \$100.

# Sec. 15.10.130 Public moorings.

- A. Subject to the approval of the board of port wardens, the harbor master may designate where public mooring buoys shall be placed and shall obtain a permit for all public moorings from the port wardens.
- B. Public mooring buoys shall be available to the public upon payment in advance of a mooring rental fee. The moorings shall be of two types: long-term (one month or more) and transient (less than one month).
- C. The harbor master may collect applications and fees for the rental of public mooring buoys. Use of a buoy without payment of the fee is a municipal infraction.

## Sec. 15.10.140 Violations.

A. If the harbor master determines that a vessel is in violation of Section 15.10.080, 15.10.100, or 15.10.110 or the harbor master has revoked or denied permission to anchor, moor in City waters, the harbor master shall notify the vessel's owner or operator of that determination. Within three calendar days of notification, the owner or operator of the vessel shall move the vessel to a legal mooring, a legal berth at a marina or private pier, or out of City waters.

- B. When handling matters involving a distressed, sinking, sunken, capsized, severely damaged, derelict or disabled vessel, anywhere in City waters, the harbor master may assist with patrol boats and City, State, or Federal agencies, and may order:
  - 1. Immediate assistance by a licensed towing and salvage operator.
- 2. Immediate removal from City Waters by haulout. If the owner or operator of the vessel is not available, refuses to order the necessary assistance to safely remove it by haulout, or fails to remove it for any reason, the harbor master may contract with a licensed towing and salvage operator to remove it at the owner's expense.
- 3. Any vessel removed by order of the harbor master shall be held in impound in storage. The owner of the vessel is responsible for all costs associated with the salvage, towing, and storage of the vessel. The costs shall include but are not limited to labor, spill protection and cleanup, towing, hauling, transporting, blocking, security, inventory, and storage fees.
- 4. If an unoccupied vessel is found sinking or sunken and the owner cannot be determined or cannot be located, the harbor master shall take immediate steps to remove the vessel from City waters and store it at the owners expense. If the owner cannot be determined or cannot be located, provisions for the removal and disposal of an abandoned vessel as provided in Section 15.12.030 may be undertaken. If the owner is located and fails to take responsibility for the vessel and pay all fees incurred, the owner may be charged with a separate offense for each day for which violation of this section occurred, and may also be charged with abandoning a vessel if the provisions of that section apply.

Sec. 15.12.020 Leaving property or vessels on public docks, street endings, or shores and on private docks or shores without permission of the owner.

- A. This section shall apply to all vessels which could be berthed and to all personal property which could be offloaded at every public dock, street ending, park, dock, shore, or other shoreside real property within the city.
- B. A person may not berth, beach, or leave any vessels or any personal property at any street ending, park dock, or upon any public shore without the permission of the harbor master and subject to the limitation of berthing, beaching, or storage provided in subsections C and D of this section.
- C. The number of vessels which may be stored at any public street ending, park dock, or upon any public shore having a boat launch shall not exceed one vessel for every ten linear feet of width of the total public frontage available as measured and marked by

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41 42 43 the harbor master, excluding the width of any launch ramps. Each public street ending shall be posted to indicate the maximum number of boats which may be stored at that location.

- D. At any street ending having a boat launch, no vessel may be berthed, beached, or left in any manner which may obstruct access to or use of the boat ramp. Any street ending having a boat launch shall be posted to indicate this restriction.
- E. Except for vessels which are registered with the harbor master and which display a current sticker provided by the harbor master, no vessel may be berthed, beached, or stored at any street ending, park dock, or upon any public shore for more than two consecutive nights, and no vessel may be stored at any street ending for more than ten nights in total per year.
- F. Except for unpowered canoes and kayaks conforming to the provisions of subsection E of this section, no vessel of more than 12 feet in length or 25 horsepower may be berthed, beached, or left overnight at any street ending.
- G. No vessel at a street ending, park dock, or public shore may be left secured side to, secured to a dock by both bow and stern lines, berthed by securing one line to the shore or dock and one to an anchor, or berthed and secured by means of illegal pilings or stakes.
- H. Small vessels berthed, beached, or left overnight at street endings, park docks, or on public shores, or on adjacent public property, must first register with the harbor master, pay applicable fees, and display current stickers provided by the harbor master.
- I. Any small vessels found anywhere in city waters or beached on any city shoes shall be kept in good condition, clean, well-secured, bailed, safe for occupancy, registered as required, and ready for use.
- J. No person shall berth, beach, or leave a vessel at any private dock or on any private shore in the city without permission of the owner of the dock or shore. Upon complaint of the owner of the dock or shore of a violation of this provision, the harbor master may issue a citation and take other measures as provided in subsection K of this section.
- K. Any violation of this section is a municipal infraction. In addition, any vessels or property found in violation of this section may be removed by the harbor master at the expense of the owner and held in impound per section 15.04.030 until all violations have been abated and all fees paid.

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#### Sec. 15.12.030 Removal and disposal of abandoned vessels.

Pursuant to the Natural Resources Article of the Annotated Code of Maryland § 8-721 (h), the Department of Natural Resources delegated to the City of Annapolis the authority to remove and dispose of abandoned vessels in accordance with Natural Resources Article §8-721, et seq. Accordingly, the harbor master may seize, remove, and take into custody any abandoned vessel in accordance with the Natural Resources Article §8-721, et seq.

# Chapter 15.14 Housebarges

#### Sections: 15.14.010 Mooring time limit.

Concentration limit. 15.14.020

15.14.030 Exceptions.

15.14.040 Violation – Penalty.

Sec. 15.14.010 Mooring time limit.

No House barge exceeding the dimensions of twenty feet in width, forty-six feet in length or fourteen feet in height as measured from the water line (excluding railings, awnings, antennas or any similar appurtenances) shall be docked or moored in excess of forty-eight hours.

#### Sec. 15.14.020 Concentration limit.

A House barge conforming to the dimensions set forth in Section 15.14.010 may be secured to waterfront facilities only if the House barge is docked within a commercial, community or public marina in which twenty or more slips exist for the dockage of vessels and the dockage of the House barge would not result in more than five percent of the facility's slips being occupied by Housebarges.

#### Sec. 15.14.030 Exceptions.

This chapter does not apply to

- A. Housebarges docked within the city on February 13, 1984. These Housebarges shall be placarded to reflect their exemption from this chapter;
- B. Housebarges which are required for waterfront construction and temporarily and periodically are secured to or moored adjacent to construction sites;

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C. Housebarges which are undergoing bona fide manufacture, repair, restoration, or refitting provided the period of the process does not exceed one hundred-twenty days;

D. Housebarges which are unoccupied and docked for purposes of sales display of the vessels, not to exceed one month.

#### Sec. 15.14.040 **Violation – Penalty.**

Violation of this chapter is a municipal infraction and subject to a fine of \$100. Each and every day that a violation continues shall be deemed a separate offense.

# Chapter 15.14 Housebarges

# Sections:

15.14.010 **Mooring time limit Concentration limit** 15.14.020 15.14.030 **Exceptions** 15.14.040 Violation – penalty

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# Sec. 15.14.040 Violation – penalty

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## **Division III. Developable Waterway Area**

# Chapter 15.16 Port Wardens

### Sections:

15.16.010Port wardens--Appointment.

15.16.020Port wardens--Barrier regulation.

15.16.030Port wardens--Development regulation.

15.16.040Hearings and decisions.

15.16.050 Appeal.

## Sec. 15.16.010 Port wardens--Appointment.

There shall be five wardens of the port. The port wardens shall be appointed by the mayor and confirmed by a majority vote of the city council. Each warden shall serve for a term of three years commencing on September 1st of the year in which the appointment is made, and not more than two terms shall expire in any one year.

## Sec. 15.16.020 Port wardens--Barrier regulation.

The port wardens shall regulate the placement, erection and construction of structures and other barriers within or on the waters of the city, including but not limited to, the issuing of licenses to create or build wharves or piers and the issuing of permits for mooring piles, floating wharves, buoys or anchors. The port wardens shall regulate the materials and construction and make certain that the placement, erection, or construction of structures or other barriers in City waters do not render navigation too close and

 confined and are undertaken in a manner and of materials as to be sufficiently substantial and lasting. The port wardens also shall make certain that the proposed structure or barrier will not increase materially water pollution or erosion, or materially impair marine life, wildlife or conservation, or have a material impact upon increasing boat congestion.

## Sec. 15.16.030 Port wardens--Development regulation.

- A. The port wardens shall not approve any application for a license or permit involving placement, erection, or construction in the waters beyond the harbor lines, either fixed or provisional, as shown on the harbor line maps, but may approve or disapprove an application within the developable waterway areas as defined in this title, in accordance with the criteria set forth in this chapter. The location of the harbor lines in the waterways, as shown on the harbor line maps, shall be utilized by the port wardens to define the maximum channelward limits of construction.
- B. The port wardens shall approve or disapprove applications for licenses or permits to construct, enlarge, rebuild or modify any and all marinas, community or private piers, wharves, mooring piles, floating wharves, buoys, anchors, bulkheads, including any dredging and modification of the natural shoreline.
- C. The port wardens shall consider the effect of the proposed structure alone and in concert with present and other proposed uses on marine life, wildlife, conservation, water pollution, erosion, navigational hazards, the effect of the proposed use on congestion within the waters, the effect on other riparian property owners and the present and projected needs for any proposed commercial or industrial use.
- D. A person neither may build a wharf or pier or carry out any earth or other material for the purpose of building a wharf or pier, nor place or erect mooring piles, floating wharves or docks with or without motors, buoys or anchors without approval of the port wardens.

# Sec. 15.16.040 Hearings and decisions.

- A. Whenever an application is submitted by the director of public works or by the harbor master to the port wardens, the port wardens shall cause notice of the hearing of the application to be published once in each week for two consecutive weeks in one newspaper of general circulation published in the city. The second advertisement shall be published at least seven days prior to the hearing.
- B. The notice required by subsection A of this section shall specify the names and residency of the applicant, the location of the projected construction and description of the construction proposed and such other information as the port wardens shall direct.

The notice also shall advise that an appeal from a decision of the port wardens to the city council is on the record of the proceedings made before the port wardens and that persons who may desire to appeal a decision of the port wardens shall provide for a verbatim account of the port wardens' proceedings to be recorded and transcribed. The cost of the publication of notice of hearing shall be borne by the applicant.

- C. Additionally, a sign indicating that a permit is being sought and stating the date and time of the meeting of the port wardens shall be posted on the property, both at the street and at the water, by the applicant at least ten (10) days prior to the meeting of the port wardens and shall be removed by the applicant within ten (10) days following the completion of the port warden's consideration of the application. The sign(s) will be prepared by the harbor master.
- D. The decision of the port wardens shall be based upon their judgement of testimony presented to them at the hearing shall be in writing and shall contain the findings of fact upon which the decision is based. All decisions of the port wardens shall be filed with the city clerk.
- E. The port wardens shall cause notice of their decision pertaining to an application to be published within two weeks in one newspaper of general circulation published in the city. The cost of the publication of the notice of decision also shall be borne by the applicant.

## Sec. 15.16.050 Appeal.

- A. A person aggrieved by a decision of the port wardens may appeal that decision to the Annapolis city council. A written petition indicating the reasons for the appeal shall be filed with the city clerk within thirty (30) days of the final decision of the port wardens.
- B. A nonrefundable fee for the appeal shall be paid at the time of filing the appeal. The fee for an appeal shall be determined, from time to time, by the city council, by resolution.
- C. The city clerk shall cause notice of the appeal to be published in the same manner as port warden hearings and the cost shall be borne by the appellant. Within five (5) days following the date of last publication of notice of the appeal, any person who participated in the hearing before the port wardens may file a request to intervene in the appeal before the city council.
- D. The appeal shall be considered by the city council on the record of the proceedings before the port wardens. The record shall consist of the originals or certified copies of all papers and exhibits filed before the port wardens, the decision of the port

Sec. 15.18.010

wardens and proof of compliance with the publication requirements of Section 15.16.040, all of which shall be transmitted to the city council by the port wardens. The record also shall include a certified transcript of the proceedings before the port wardens, eleven (11) copies of which shall be provided by the appellant and filed with the city clerk and an additional copy provided by the appellant to the original applicant if different from the appellant. The complete record shall be filed with the city council not less than seven (7) days prior to the date of the appeal scheduled before the city council. If the record is not filed timely, except through no fault of the appellant, the appeal shall be dismissed. At the hearing, the city council shall hear argument from the appellant, the applicant, if different from the appellant, and from any other person who has requested timely to intervene in the appeal.

- E. The city council may affirm or reverse the decision of the port wardens.
- F. A person aggrieved by the decision of the city council may appeal that decision to the Circuit Court for Anne Arundel County pursuant to Maryland Rule Title 7, Chapter 200, or its successor. An appeal under this section must be taken within thirty (30) days of the date of the decision appealed and shall be the exclusive remedy of the aggrieved party from that decision.

# Chapter 15.18 **Harbor Lines and Setbacks**

24	Sections:	
25	15.18.010	Developable waterway area.
26	15.18.020	Harbor linesMapPurpose.
27	15.18.030	Harbor linesWME, WMM, WMI and WMC districts.
28	15.18.040	Harbor linesR1A, R1B, R1, R2, R3, R4, R5, C1 and C2 districts.
29	15.18.050	Lateral lines.
30	15.18.060	Determination of developable waterway areaLateral line
31		acceptability.
32	15.18.070	Modification to unacceptable lateral lines.
33	15.18.080	Harbor line setbacks.
34	15.18.090	Fuel dock setback.
35	15.18.100	Lateral line setback.
36	15.18.110	Nonconforming uses or structures.
37	15.18.120	Legality of existing structures.
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Developable waterway area.

The developable waterway area is the area bounded by the shoreline, the harbor line and the lateral lines of a waterfront lot or tract.

# Sec. 15.18.020 Harbor lines--Map--Purpose.

- A. The location of the harbor lines in the waterways is shown on the maps entitled "Annapolis Harbor Lines as adopted by the Annapolis City Council and amended from time to time. Amendment 15
- B. The harbor lines in the waterways are located at a distance from the shoreline depending on the location of lawfully installed piers, mooring pilings, wharves and bulkheads, the configuration of the shoreline and the zoning of the land at the shoreline.
- C. The harbor lines in the waterways as shown on the harbor line maps define the maximum channel-ward limits of construction. The board of port wardens shall use the harbor lines when approving or disapproving applications for licenses or permits in accordance with the provisions of Chapter 15.40.

## Sec. 15.18.030 Harbor lines--WME, WMM, WMI and WMC districts.

- A. In WME, WMM, WMI and WMC zoning districts where the waterway area has been developed and where piers and mooring pilings have been installed lawfully in the waterways and extend channelward one-fourth of the minimum distance to the opposite shoreline, or more, the harbor line is located at the most channelward end of an existing pier and mooring pilings. If no mooring pilings are installed at the end of an existing pier, the harbor line coincides with the end of the pier.
- B. In WME, WMM, WMI and WMC zoning districts where the waterway area has not been developed or where piers and mooring pilings have been installed lawfully in the waterways and extend channelward less than one-fourth of the minimum distance to the opposite shoreline, the harbor line provisionally is located no further channelward than one-fourth of the minimum distance to the opposite shoreline.
- C. In the WME, WMM, WMI and WMC zoning districts where the opposite shoreline is more than one thousand five hundred feet distant and the depth of water is less than six feet at a channelward distance of seventy-five feet from the shoreline, the harbor line is located the lesser of no further channelward than one-fourth of the minimum distance to the opposite shoreline or at a water depth of six feet below the mean high water line.

## Sec. 15.18.040 Harbor lines--R1A, R1B, R1, R2, R3, R4, R5, C1 and C2districts.

A. In R1A, R1B, R1, R2, R3, R4, R5, C1 and C2 zoning districts where the waterway area has been developed and where piers and mooring pilings have been

installed lawfully in the waterways and extend channelward seventy-five feet or more from the shoreline, the harbor line is located at the most channelward end of an existing pier and mooring pilings. If no mooring pilings are installed at the end of an existing pier, the harbor line coincides with the end of the pier.

- B. In R1A, R1B, R1, R2, R3, R4, R5, C1 and C2 zoning districts where the waterway area has not been developed or where piers and mooring pilings have been lawfully installed in the waterways and extend channelward less than seventy-five feet from the shoreline, the harbor line provisionally is located no further channelward than seventy-five feet from the shoreline with the following exceptions:
- 1. For those waterway areas where the opposite shoreline is more than one thousand five hundred feet distant and the depth of water is less than six feet at a channelward distance of seventy-five feet from the shoreline, the harbor line is located provisionally at a water depth of six feet below the mean high water line.
- 2. In coves or narrows where the waterway area has not been developed and where the distance to the closest point on the opposite shore is less than three hundred feet, the harbor line is located provisionally no further channelward than one-fourth of the minimum distance to the opposite shore. The harbor line at the end of coves is seventy-five feet from the shoreline.

#### Sec. 15.18.050 Lateral lines.

- A. The lateral lines for any waterfront property are to be determined, from time to time, graphically on a scaled drawing as follows:
- 1. Prepare a scale drawing showing the applicant's property and all adjacent properties within a two-hundred-foot radius of the boundaries of the applicant's property. (See Figure 15.18.050.)
- 2. On the scale drawing, add the shoreline and harbor lines, either fixed or provisional, as shown on the harbor line map.
- 3. Intersect all property lines with the shoreline (points A, B, C, D, E, F on Figure 15.18.050).
- 4. From the applicant's property line-shoreline intersections (points D and E on Figure 15.18.050) intersect a two-hundred-foot radius with the shoreline (points 1 and 2 on Figure 15.18.050).
- 5. From the applicant's property, connect all property line-shoreline points, ending at points 1 and 2 with straight lines (D to C, C to B, B to 1, D to E, E to 2 on Figure

15.18.050).

- 6. Bisect the angle formed by these straight lines and extend the lines bisecting the angle from the shoreline to the harbor line. These lines constitute the lateral lines (B-G, C-H, D-I, E-J on Figure 15.18.050).
- B. Any person desiring to erect a structure in the waterways may have a professional land surveyor prepare, according to the method described in this chapter, a plat showing the owner's lateral lines. The lines shall be developed based on the shoreline as it exists at the time the plat is drawn. The lateral lines will be deemed to remain as shown on the plat regardless of future changes in the shoreline.

# Sec. 15.18.060 Determination of developable waterway area--Lateral line acceptability.

The developable waterway area shall be determined for all properties having a pair of lateral lines as shown on the applicant's drawing. For an acceptable developable waterway area, the following conditions (see Figure 15.18.050) must be met:

- A. If a pair of lateral lines extended to the harbor line results in a distance of twenty-five feet or more on the harbor line (lines G-H, H-I, I-J), the lateral lines (D-I, E-J) are satisfactory and these lines and the harbor line and the shoreline define the developable waterway area for the applicant.
- B. If any pair of lateral lines extended to the harbor line results in a harbor line segment (G-H, H-I, I-J on Figure 15.18.050) of less than twenty-five feet, the lateral lines are unacceptable and shall be modified as indicated in Section 15.18.070.

# Sec. 15.18.070 Modification to unacceptable lateral lines.

- A. Whenever the lateral lines are unacceptable as outlined in Section 15.18.060, the lateral lines shall be modified, as shown on Figure 15.18.070, by moving an imaginary line toward the shoreline and parallel to line D-E (Figure 15.18.070) until a twenty-five-foot clearance is obtained (line N-O on Figure 15.18.070).
- B. Two additional lateral lines, N-P and O-Q, shall be drawn perpendicular to line N-O from points N and O to the harbor line. The lines D-N-P, E-O-Q shall be deemed to be the modified lateral lines for the applicant's parcel and the adjoining properties.
- C. For all modified lateral lines, construction shall be limited to the area enclosed by the shoreline, the lateral lines and the harbor line. Any structure proposed within a modified developable waterway area shall conform to the setback requirements of this

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chapter. The port wardens may limit or proscribe, on a case-by-case basis, the placement, erection or construction of such a structure, if the limitation or proscription is demonstrated to serve any of the purposes of this chapter set forth in Section 15.02.010 (A) or to reasonably protect the interests of nearby property owners.

D. These modified lateral lines, the harbor line and the shoreline define the developable waterway area.

#### Sec. 15.18.080 Harbor line setbacks.

All piers, "T" heads, "L" heads, mooring piles, mooring buoys and anchorages must be set back from the harbor line an appropriate distance to assure that no moored vessel or permanent or temporary obstruction extends channelward beyond the harbor line.

### Sec. 15.18.090 Fuel dock setback.

A clear space of one hundred feet by fifty feet shall be provided for parallel berthing at "T" or "L" head fuel docks.

### Sec. 15.18.100 Lateral line setback.

- A. No portion of the structures of a marina, yacht club, working boatyard, and community or private pier and moorings installed in the waterways after February 11, 1980 shall be located less than five feet away from a lateral line. No vessel shall be moored such that any portion of the vessel is located within five feet of a lateral line.
- B. The lateral line setback may be reduced if a letter of "no objection" is obtained from the adjacent property owners and filed with the port wardens. The mutual use of piers and mooring pilings by adjacent property owners is encouraged and recommended whenever possible.

## Sec. 15.18.110 Nonconforming uses or structures.

Any structure of a marina, yacht club, community or private pier lawfully installed in the waterways and lawfully in use on February 11, 1980, but not in conformance with the dimensional or use regulations as prescribed in this title, may continue as a nonconforming structure or use, subject to the following provisions:

A. Additions and Enlargements. A nonconforming structure which is nonconforming as to waterway setback shall not be added to or enlarged in any manner unless the additions or enlargements are made so that the resulting structure conforms to the waterway setback provisions of Sections 15.18.080, 15.18.090 and 15.18.100.

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15.20.150 Permit expiration and nontransferability.

Restoration of a Damaged Structure Being Used for a Nonconforming Use В. or a Nonconforming Structure. A structure which is being used for a nonconforming use or which is a nonconforming structure and which is destroyed by fire, ice, neglect, casualty or act of God may be restored to its original configuration, provided the damage does not exceed fifty percent of cost to replace the existing structure, at current prices.

- C. Discontinuation of a Nonconforming Use. If the nonconforming use of a structure is discontinued for a continuous period of one year it shall not be renewed, and any subsequent use of the structure shall conform to the use regulations of this title.
- Expansion or change of a nonconforming use. The nonconforming use of a structure shall not be expanded, extended or changed to another nonconforming use.

#### Sec. 15.18.120 Legality of existing structures.

Any fixed or permanent structure existing in the waterways on February 11, 1980 and lawfully conforming to all of the provisions of this title shall be considered as lawfully installed, unless the port wardens decide, after notice to the property owner and a public hearing before the port wardens, in accordance with the provisions of this title, not later than February 11, 1982, that the structure or portion of the structure was installed without lawful authority.

# Chapter 15.20 **Permits**

# Sections: 15.20.010 Building permit--Required.

15.20.020 Building permit--Concept review.

15.20.030 Building permit--Application--Rebuilding or repair.

15.20.040 Building permit--Application--Remodeling or new construction.

15.20.050 Building permit--Application--Notification.

15.20.060 Building permit--Site plan--Working boatyards and private piers with four or fewer slips.

15.20.070 Building permit--Site plan--Other facilities.

15.20.080 Building permit--Fees.

15.20.090 Building permit--Plan preparation.

15.20.100 Construction standards.

15.20.110 Mooring permit--Required.

15.20.120 Mooring permit--Numbering--Posting.

15.20.130 Grading permit.

15.20.140 State and federal permits and approvals.

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15.20.160 Unlicensed or unauthorized structures.

15.20.170 Use permit--Required.

15.20.180 Use permit--Application.

15.20.190 Use permit--Fee.

15.20.200 Use permit--Violation.

15.20.210Temporary permits.

#### Sec. 15.20.010 **Building permit--Required.**

A city building permit is required to rebuild, modify, construct or enlarge any structure intended to be installed permanently in the waterways. This permit is obtained from the department of public works. An application for a building permit, under either Section 15.20.030 or 15.20.040, shall be filed and obtained in accordance with department of public works procedures before any work is initiated. For purposes of this section, a mooring is not a structure for which a building permit is required.

#### Sec. 15.20.020 **Building permit--Concept review.**

- Α. Prior to filing an application for a building permit under the provisions of Section 15.20.030 or 15.20.040, a prospective applicant may file with the port wardens a sketch setting forth a concept plan of the proposed improvements. The sketch shall contain, at a minimum, an outline of the developable waterway area for the property, as well as the location and dimensions of all existing and proposed piers, mooring piles, mooring buoys and shore protection structures.
- Following submission of the sketch of a concept plan as provided by subsection A of this section, the chair of the port wardens, or the chair's designee, shall meet with the prospective applicant, together with the director of public works, the director of planning and zoning and the fire chief, or their respective designees. At this meeting, city officials shall review the concept plans with the prospective applicant and provide objections or suggestions, as appropriate. Thereafter, an application for a building permit may be filed pursuant to the provisions of Sections 15.20.030 and 15.20.040. To the extent practicable, the application shall take into account any objections or suggestions provided at the concept review meeting.

#### Sec. 15.20.030 Building permit--Application--Rebuilding or repair.

A person may not repair or rebuild any structure permanently installed in the waterways without a permit issued by the director of public works. An application shall be submitted to the director and shall be accompanied by such drawings and specifications as the director requires in order to determine the nature and scope of the work to be performed. If the application satisfies the applicable provisions of Title 21 of this code, as

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determined by the planning and zoning director, and the director of public works determines that the structure to be repaired or rebuilt lawfully was authorized by the port wardens or by Section 15.18.110 or 15.18.120 and was damaged or destroyed not more than one year prior to the date of application, and that the proposed structure is substantially the same as the structure to be repaired or rebuilt, and does not exceed the maximum channelward encroachment of the structure to be repaired or rebuilt, then the director shall issue the permit. If the application satisfies the zoning requirements but the director finds that the application does not satisfy the other provisions of this section, the director shall submit the application to the port wardens to be processed under the provisions of Section 15.20.040.

#### Sec. 15.20.040 Building permit--Application--Remodeling or new construction.

Except as provided in Section 15.20.030, an application for a building permit to construct, modify or enlarge any structure installed or intended to be installed permanently in the waterways shall be filed with the director of public works. When the director of public works has determined that the application satisfies all applicable regulations of this title and the planning and zoning director has determined that the application satisfies the applicable regulations of Title 21 of this code, the director shall submit the application with the supporting data to the port wardens for their approval or disapproval.

#### Sec. 15.20.050 **Building permit--Application--Notification.**

Upon submission of a building permit application under Sections 15.20.060 or 15.20.070, applicants shall send via certified mail, to each property owner for every property identified in Subsections 15.20.060 (A) (1) or 15.20.070 (A) (1), a copy of the application and a statement that a hearing will be scheduled before the city of Annapolis board of port wardens regarding the application. Applicants shall submit all return receipts from the certified mailings to the board of port wardens at the hearing on the application and shall also post notices prior to the hearing, as required in subsection 15.16.040 (c) of this title.

#### Sec. 15.20.060 Building permit--Site plan--Working boatyards and private piers with four or fewer slips.

A site plan shall be submitted with the application for a building permit for a working boatyard or a private pier with four or fewer boat slips. The site plan shall include the following:

- Α. A map at a scale of two hundred feet to the inch. The map shall show:
- 1. All properties with riparian rights within one hundred fifty feet of the

boundaries of the applicant's property, structures permanently installed in the waterways extending from the other properties, and the adjacent street(s),

- 2. The location and description of any existing deterrents or aids to navigation within five hundred feet of the boundaries of the applicant's property;
- B. A detailed site plan at a scale of forty feet to the inch. The site plan shall show:
- 1. Bathymetry of the developable waterway area shown at two-foot intervals at mean high water (unless otherwise specified by the director of public works),
  - 2. Mean high water and mean low water lines,
  - 3. Wetlands, if any,
- 4. Location and dimensions of all existing and proposed piers, mooring piles, mooring buoys, shore protection structures (including groins, jetties, riprap and bulkheads), and material for the proposed structures,
- 5. Location and dimensions of all areas to be dredged including proposed depths (if applicable),
- 6. Volume of dredged spoil to be removed, type of material, location and dimensions of disposal area(s) including dikes (if applicable).

# Sec. 15.20.070 Building permit--Site plan--Other facilities.

A site plan shall be submitted with the application for a building permit for a marina, yacht club, community pier, or private pier with five or more boat slips. The site plan shall include the following:

- A. A map at a scale of two hundred feet to the inch. The map shall show:
- 1. All properties within five hundred feet of the boundaries of the applicant's property, their uses, and streets. Structures permanently installed in the waterways extending from those properties with riparian rights also shall be shown,
- 2. The location and description of any existing deterrents or aids to navigation within five hundred feet of the boundaries of the applicant's property;
- B. A detailed site plan at a scale of forty feet to the inch. The site plan shall show:

- 1. Bathymetry of the developable waterway area shown at two-foot intervals at mean high water and topography of the property at five-foot intervals,
  - 2. Mean high water and mean low water lines,
  - 3. Wetlands, if any,
- 4. Location and dimensions of all existing and proposed piers, mooring piles, mooring buoys, shore protection structures (including groins, jetties, riprap and bulkheads), and material for the proposed structures,
  - 5. Location and dimensions of all boat launching ramps,
  - 6. Location and capacity of all travel lifts, railways and hoists,
- 7. Location and dimensions of all areas to be dredged including proposed depth (if applicable),
- 8. Volume of dredged spoil to be removed, type of material, location and dimensions of disposal area(s) including dikes (if applicable),
  - 9. Proposed regraded surface of the land,
- 10. Location of all existing and proposed site improvements such as storm drains, culverts, retaining walls and fences,
- 11. Description, method and location of water supply and sewage disposal facilities,
  - 12. Locations, dimensions and proposed use of all buildings,
  - 13. Location of outdoor storage, including dry boat storage,
- 14. Location and quantity of all parking spaces, location of truck loading areas, location and width of internal access and egress drives, location and width of streets and roadways which access the property,
  - 15. Location and dimensions of all outdoor maintenance and repair facilities,
  - 16. Location of fuel dock and location and capacity of fuel storage tanks,
- 17. Number and size of existing and proposed dwelling units by type (where applicable),

- 18. Total property area,
- 19. Phasing and timing of development including dredging, waterway area structure and shoreline protection construction, clearing, grading, building construction, surfacing, planting, completion;
- C. Each site plan submittal shall include supporting evidence as to how and on what basis environmental requirements have been or will be met with regard to:
  - 1. Marine life,
- 2. Water quality (including but not limited to effect on dissolved oxygen, suspended solids, oil and greases, nutrients and fecal coliforms),
  - 3. Wildlife,
  - 4. Stormwater management, including grading and sediment control,
  - 5. Conservation,
  - 6. Circulation and flushing,
  - 7. Aquatic vegetation,
  - 8. Wetlands,
  - 9. Shoreline protection and erosion control,
- 10. Types of and method of disposal of any wastes or byproducts resulting from boat building or the maintenance and repair of boats and engines;
- D. Supporting evidence for evaluation of the environmental requirements shall include, but not be limited to, the following items:
- 1. The name, address and qualifications of each individual or firm involved in, or consulted with regard to the environmental assessment,
  - 2. A documentation of the process by which the assessment was formulated,
  - 3. A description of existing environmental conditions related to the site,
- 4. A detailed list of each resource document or other resource material used to support the environmental findings, including a copy of the pertinent portions of the

 documents or material, where feasible, or a reference to the location where the documents or material may be reviewed,

- 5. A copy of each study containing environmental data prepared with regard to the site, whether or not the study was prepared in connection with the pending application,
- 6. Any other relevant data, documents or material which support the environmental findings.

## Sec. 15.20.080 Building permit--Fees.

- A. A nonrefundable application fee for a building permit to repair, modify, enlarge or construct any fixed and permanent structure in the waterways shall be paid at the time the application is filed.
- B. A fee for a building permit to repair, modify, enlarge or construct any fixed and permanent structure in the waterways shall be paid at the time the permit is issued.
- C. The amount of the application and permit fees shall be established from time to time by the city council, by resolution.

# Sec. 15.20.090 Building permit--Plan preparation.

Building permit applications for all marina, yacht club, working boatyard, community pier, and private pier installations with five or more boat slips shall have plans and proposed construction details prepared by a licensed engineer.

#### Sec. 15.20.100 Construction standards.

- A. All structures intended for installation in the waterways shall be constructed to meet at least the minimum standards as established by the director of public works.
  - B. All piers shall be of the open-pile design. Filled piers are not permitted.
- C. Bulkheads and other shoreline protection structures may not be constructed in the waterway, except as approved by the director of public works, the port wardens and state and federal agencies, if required.

# Sec. 15.20.110 Mooring permit--Required.

A. A person shall not place or maintain, or cause to be placed or maintained, any mooring or mooring buoys in City waters without first obtaining a permit from the harbor master. All moorings installed after April 1, 2003 must meet minimum standards

approved by the port wardens. A permit is valid for not more than one year from date of issuance and shall expire on April 30th of each year unless renewed. An application for a mooring permit shall be filed with the harbor master. An application for a mooring buoy in the developable waterway shall contain the consent of the contiguous riparian property owner. The harbor master shall not issue any permit for any mooring which is not in position and approved by port wardens as of April 1, 2003, without first obtaining the approval of the board of port wardens. The harbor master shall annually, on or before April 1st, notify the board of port wardens of all mooring permits to be issued. Any person desiring to appeal a decision of the harbor master in issuing or revoking a permit may appeal to the board of port wardens.

- B. A nonrefundable mooring permit application fee shall be paid at the time the application is filed. An annual fee for a mooring permit shall be paid at the time the permit is issued, and for each year thereafter for which the permit is renewed, except that a permit issued to a riparian owner for a buoy in that owner's developable waterway shall not be subject to the annual fee.
- C. The amount of the application and permit fees shall be established from time to time by the city council, by resolution.
- D. Any person who places, or causes to be placed, or maintains a mooring in a waterway without a permit as is required in section A above, is guilty of a municipal infraction and is subject to a fine of \$100. Each and every day that a violation continues shall be deemed a separate offense.

# Sec. 15.20.120 Mooring permit--Numbering--Posting.

- A. Mooring permits issued by the harbor master shall be consecutively numbered, and the number on commercial permits shall bear the letter "C" as a prefix. Every mooring permit number clearly shall be legible at all times and shall be placed conspicuously on the mooring, buoy or vessel for which issued in numerals not less than two inches tall, and each commercial permit also shall bear the letter "C" at least two inches tall.
- B. Violation of this section is, in addition to any other authorized remedy, a municipal infraction and is subject to a fine of \$100. Each and every day that a violation continues shall be deemed a separate offense.

## Sec. 15.20.130 Grading permit.

A. A grading permit is required for any dredging, filling or other activity which would result in a waterway bottom or shoreline modification.

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- Application for the permit shall be filed with the director of public works. The В. director shall submit the application to the environmental commission for an environmental assessment. When the director has determined that the application satisfies all applicable city codes, the application shall be submitted to the port wardens with the environmental assessment and all supporting data for their approval or disapproval.
- C. The nonrefundable fee for the application for a grading permit shall be paid at the time the application is filed. The fee for a grading permit shall be paid at the time of issuance.
- The fees for the application and the grading permit shall be established from D. time to time by the city council.

#### Sec. 15.20.140 State and federal permits and approvals.

State and federal permits and approvals required for construction, modification, enlargement, reconstruction and repair of marinas, community and private piers, mooring piles, mooring, and dredging shall be obtained by the applicant and submitted to the director of public works or harbor master, as a prerequisite to issuance of a city building, mooring, grading or dredging permit. The applicant shall furnish to the director or harbor master a certified copy of the plans with supporting data, showing approval of the plans by state and federal agencies. If the application approved by the port wardens subsequently is modified by state or federal agencies, it shall be resubmitted to the port wardens for approval prior to issuance of any permit required by this title.

#### Sec. 15.20.150 Permit expiration and nontransferability.

- A mooring permit issued by the harbor master is valid for work commenced Α. within a period of sixty (60) days from the issuance of the permit; otherwise, it is void. Work permitted by a mooring permit shall be completed within three (3) months of the date of issuance of the permit, unless an extension is granted by the port wardens for good cause.
- Moorings not in continuous use for more than sixty (60) consecutive days during the period of May 1 to October 31 shall be automatically forfeited to the City.
- No mooring permit is transferable without the approval of the harbor master. A request for the transfer shall be submitted by the original applicant and the transferee shall acknowledge acceptance of the conditions under which the original permit was issued. Transfers may be approved between current mooring permit holders for the purpose of relocation, but in no case shall a transfer be approved between a person who has come up through the waiting list and holds a current permit, and a person who has not

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#### Sec. 15.20.160 Unlicensed or unauthorized structures.

- Α. Any unlicensed mooring, mooring pile, floating wharf, or buoy found within the waters, or any licensed mooring found in an area not authorized by the port wardens, shall be posted with a notice requiring removal within seven days from the date of the notice. Unless the unlicensed or unauthorized structure is removed or a permit is obtained for it within the time required by the notice, the structure may be disconnected and removed, in the discretion of the harbor master, and may be disposed of at the expense of the owner.
- B. Notwithstanding the provisions of section A above, any unlicensed mooring, mooring pile, floating wharf, buoy or anchored vessel found restricting or blocking navigation, or compromising the safety of others may be removed immediately by the harbor master at the expense of the owner.
- Violation of this section, in addition to any other authorized remedy, is a municipal infraction and is subject to a fine of \$100. Each and every day that a violation continues shall be deemed a separate offense.

#### Sec. 15.20.170 Use permit--Required.

A use permit is required for all structures installed in the waterways in the WME, WMM, WMI, WMC, R3, R4 and R5 zoning districts and for all structures having three or more slips in the R1A, R1B, R1, R2, C1 and C2 zoning districts. No occupancy or use shall be made of these structures unless and until a use permit has been approved by the planning and zoning director.

#### Sec. 15.20.180 **Use permit--Application.**

Written application for a use permit for any applicable structure situated, rebuilt, modified, enlarged or constructed in the waterways shall be made at the same time as the application for a building permit for the structure. A written request for issuance shall be made to the planning and zoning director after completion of the work covered by the building permit.

#### Sec. 15.20.190 Use permit--Fee.

The fee for a use permit shall be paid at the time of issuance of the permit. The amount of the fee shall be determined, from time to time, by the city council, by resolution.

# Sec. 15.12.200 Use permit--Violation.

- A. A use permit authorizes both initial and continued occupancy and use of a structure in the waterways to which it applies, and may continue in effect so long as the structure and the use are in full conformity with all applicable regulations of this title and any requirement made pursuant to this title, or continues as a permitted nonconforming use.
- B. The planning and zoning director shall investigate any alleged violation of this section, or any violation of this title with respect to the use of a structure installed in the waterways. The findings of the director shall be reported to the port wardens, who, after notice to the property owner and holder of the use permit, and a hearing held before the port wardens in accordance with this title, may revoke or suspend the use permit. A revoked permit is null and void, and a new use permit is required for the structure.
- C. A structure installed in a waterway which does not have in force a valid use permit shall be removed from the waterway within fifteen days following written notice to the owner or posting of the notice on the structure if the owner is unknown. Unless removed or unless a use permit is obtained within the period, the harbor master may remove and dispose of the structure. The cost of removal and disposal shall be borne by the owner and shall be collected in the same manner as property taxes upon certification of the amount to the director of finance.

# Sec. 15.20.210 Temporary permits.

- A. Notwithstanding any other provisions of this title, the port wardens may issue temporary permits for the placement, erection or construction of floating wharfs and other structures within the waters, provided that:
- 1. The applicant for the temporary permit has a valid permit or letter of authorization for the proposed temporary structure or use from the U.S. Army Corps of Engineers and any other necessary federal or state agencies; and
- 2. The proposed temporary structure is to be placed in the waters for the time period set forth in the permit issued by the port wardens, which may not exceed sixty days.
- B. The applicant for a temporary permit shall neither be required to secure any building, mooring, grading or use permit otherwise required by this title, nor submit the maps, site plans, and studies required by the title for the construction of fixed and permanent structures, but need only submit to the port wardens the same plans, drawings, and supporting materials submitted to the Army Corps of Engineers in order to secure the authorization of that agency. No hearing shall be required for the issuance of a temporary

permit by the port wardens.

Chapter 15.22 Fire Protection

5 Sections:

15.22.00E Editor's note to Chapter 15.36.
15.22.010 NFPA standard compliance.
15.22.020 Identification sign--Plan.
15.22.030 Fire extinguishers.

Section 15.22.00E Editor's note to Chapter 15.36.

\* Editor's note: Section 2 of Ord. No. O-17-83, enacted July 11, 1983, added to the prior code, as Section 9-54, the provisions set out in this chapter. Section 3 of that ordinance, which did not specifically amend the prior code, provided as follows:

SECTION III: And be it further established and ordained by the mayor and aldermen of the City of Annapolis that marinas, community piers and boatyards in existence upon the effective date of this ordinance shall comply with all requirements hereof on or before January 1, 1985. However, upon application filed on or before July 1, 1984, by an owner or operator of such an existing marina, community pier or boatyard, the fire chief may modify or vary the requirements of section 9-54 of the Code of the City of Annapolis (1969 Edition and Supplements) as enacted by this ordinance where the fire chief finds that strict compliance with the provisions of section 9-54 will create or result in a particular hardship or practical difficulty to the owner or operator of the marina, community pier or boatyard, and where the modification or variance granted will be consistent with and not detrimental to the intent and purposes of the requirements of section 9-54.

## Section 15.22.010 NFPA standard compliance.

All marinas, community piers and boatyards on the shores and in the waterways shall conform to the requirements of the National Fire Protection Association's standard on marinas and boatyards, NFPA-303, for fire protection.

# Section 15.22.020 Identification sign--Plan.

Each marina, community pier and boatyard with five or more boat slips or boats in dry storage shall:

A. Maintain a pier identification sign at the end of each pier, and a site identification sign at the entrance to each marina, community pier or boatyard, clearly showing the location of each pier, dry boat storage area and internal passageway and road

to be used by emergency vehicles and fire fighting apparatus;

B. Maintain on file with the fire department a current site plan of the marina, community pier or boatyard showing the location of all fire control equipment, and each fence and designated fire lane as required by this chapter.

# Section 15.22.030 Fire extinguishers.

Notwithstanding the provisions of Section 15.36.010, one unit of portable fire extinguisher, class A-B-C, containing not less than one hundred pounds of extinguishing agent and not less than fifty feet of hose, may be provided in lieu of fire hydrants and standpipes for each one hundred, or fraction of one hundred, boat slips and dry boats stored in uncovered slips and storage areas which are in existence on July 11, 1983, and which are located in a marina, community pier or boatyard with five or more boat slips or boats in dry storage.

### **Division IV. Enforcement**

# Chapter 15.24 Enforcement

# Sections:

15.24.010 Additional enforcement responsibility generally.
15.24.020 Harbor master's enforcement patrols.
15.24.030 Violation--Construction noncompliance.
15.24.040 Violation--Infraction.
15.24.050 Compliance.

# Sec. 15.24.010 Additional enforcement responsibility generally.

In addition to the harbor master and members of the City police department the department of public works, and the fire department shall enforce certain provisions of this title. The department of public works shall enforce those sections relating to structures and the issuance of permits therefor. The fire department shall enforce those sections relating to fire protection.

# Sec. 15.24.020 Harbor master's enforcement patrols.

The harbor master shall maintain a patrol vessel which shall be used for the enforcement of the provisions of this Title and may carry appropriate and legal markings, lights and signals.

# Sec. 15.24.030 Violation--Construction noncompliance.

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City Clerk

If a person violates any provision of this title, or erects any structure regulated by this title in a different form or of different materials than permitted by the port wardens, that person is in violation of applicable provisions of this title.

Violation--Infraction. Sec. 15.24.040

Except as otherwise provided, a person who violates any section of this title is guilty of a municipal infraction and is subject to a fine of one hundred dollars (\$100). Each day that a violation occurs shall be deemed a separate offense.

Sec. 15.24.050 Compliance.

A person may not wilfully fail or refuse to comply with any lawful or reasonable order or direction of the harbor master, any police officer or any law enforcement officer in connection with the enforcement of any provisions of this title.

SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that this Ordinance shall take effect from the date of its passage.

**ADOPTED** this 10<sup>th</sup> day of February, 2003.

ATTEST:	THE ANNAPOLIS CITY COUNCIL
	DV
	BY:
Deborah Heinbuch, CMC/AAE	ELLEN O. MOYER, MAYOR